

## **TOWN CENTRE MANAGEMENT BOARD**

### **Terms of Reference:**

The Board will develop a strategic overview of the town centre management scheme in Morley and Rothwell on behalf of the Outer South Leeds Area Committee.

The membership of the board will be:

Cllr Judith Elliott	-	Outer South Area Committee
Cllr Stewart Golton	-	Outer South Area Committee
Angela Gott	-	Manager of Boots the Chemist – Rothwell
Tom O'Donovan	-	Area Management Team
Joy Goodman	-	Morley Traders' Representative
Cllr Joyce Sanders	-	Morley Town Council
Peter Mudge	-	Town Centre Manager

### **Role of Board:**

- 1) Confirm board membership as agreed by the Area Committee and recommend appointments to vacancies when they arise.
- 2) Election of Chair
- 3) Receive and consider action plans and other appropriate documents for Morley and Rothwell for approval by the Area Committee.
- 5) In consultation with the South Leeds Area Manager, identify projects to be commissioned from the budget for approval by the Area Committee or the South Leeds Area Manager as its designated officer.
- 6) Receive the Town Centre Manager's reports.
- 7) Invite speakers and, when required, recommend to the Area Committee the formation of expert sub-groups to address specific topics to be established.
- 8) Meet monthly at a pre-agreed date and time. Review the frequency of meetings after the first 6 months.
- 9) Through appropriate structures - such as Town Centre Partnerships and District Partnerships - ensure all partners are engaged and support the work of the Town Centre Management Initiative.
- 10) On behalf of the Outer South Area Committee, Morley Town Council and its partners, in consultation with the Area Manager oversee and monitor the Town Centre Management Initiative and recommend appropriate actions.